

**APPROVED**

**BOARD OF DENTISTRY**

**MINUTES**

**SPECIAL CONFERENCE COMMITTEE "A"**

- TIME AND PLACE:** Special Conference Committee "A" convened on January 20, 2017 at 9:00 a.m., at the Department of Health Professions, Perimeter Center, 2<sup>nd</sup> Floor Conference Center, 9960 Mayland Drive, Henrico, VA 23233.
- PRESIDING:** Tonya A. Parris-Wilkins, D.D.S.
- MEMBERS PRESENT:** Augustus A. Petticolas, Jr., D.D.S.  
Carol R. Russek, J.D.
- MEMBERS ABSENT:** Patricia B. Bonwell, R.D.H., PhD  
Nathaniel C. Bryant, D.D.S.
- STAFF PRESENT:** Sandra K. Reen, Executive Director  
Donna Lee, Discipline Case Manager  
Shevaun Roukous, Adjudication Specialist
- QUORUM:** With three members present, a quorum was established.
- James M. Coleman, D.D.S.  
Case No.: 163778** Dr. Coleman appeared with counsel, Margaret F. Hardy, to discuss the allegations set forth in a Notice of the Board dated October 13, 2016. Necol Southall, dental assistant/receptionist, appeared on behalf of Dr. Coleman. The Committee received statements from Dr. Coleman, Ms. Southall, and Ms. Hardy and discussed the allegations with them.
- Closed Meeting:** Ms. Russek moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of James Coleman. Additionally, Ms. Russek moved that Ms. Reen, Ms. Lee, and Ms. Roukous attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Committee in its deliberations. The motion was seconded and passed.
- Reconvene:** Ms. Russek moved that the Committee certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

**Virginia Board of Dentistry  
Special Conference Committee "A"  
January 20, 2017**

**DECISION:**  
**Case No.: 163778**

The sanctions reported by Ms. Roukous were that Dr. Coleman shall be reprimanded and pay a \$5,000.00 monetary penalty.

Dr. Petticolas moved to adopt the decision of the Committee. The motion was seconded and passed.

**Approval of Minutes:**

Upon a motion by Ms. Russek, the minutes from the Informal Conference conducted on November 18, 2016 were approved.

**ADJOURNMENT:**

With all business concluded, the Committee adjourned at 11:05 a.m.



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Tonya A. Parris-Wilkins, D.D.S., Chair

Date 3/3/2017



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Sandra K. Reen, Executive Director

Date March 3, 2017